

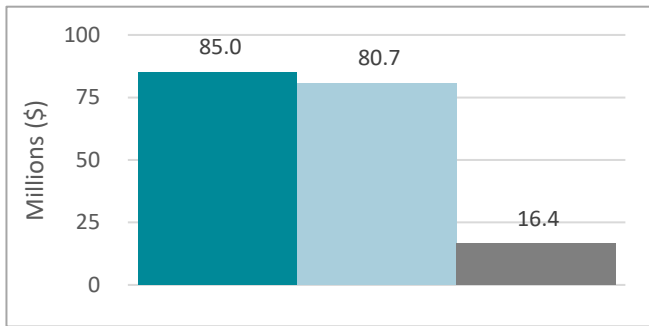
EXECUTIVE FINANCIAL SUMMARY

For the period ending June 30, 2020
(Unaudited)



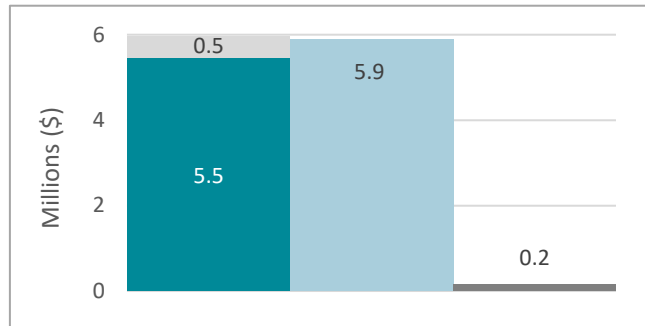
Operating Expenses - Total

\$4.3 M
Underspend
Forecast



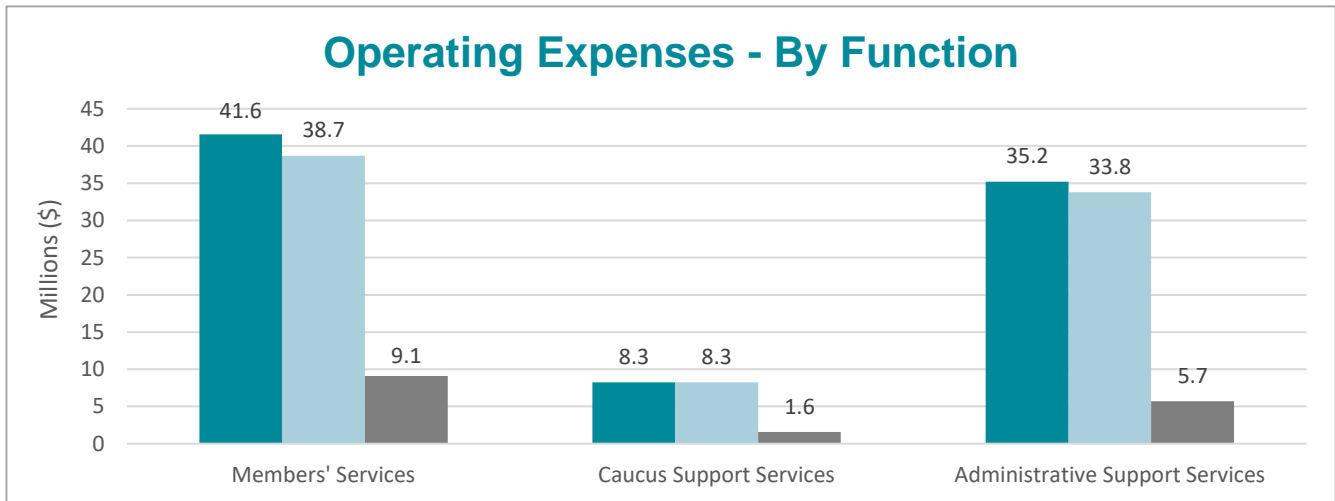
Capital Expenses - Total

\$55 K
Underspend
Forecast



■ 2020/21 Budget ■ 2020/21 Forecast ■ 2020/21 Year to Date ■ Contingency Reserve

Operating Expenses - By Function



Members' Services: Forecasting \$2.9 million underspend due to lower than expected salaries and benefits, and reduced MLA travel.

Caucus Support Services: Forecasting budget will be fully spent.

Administrative Support Services: Forecasting a \$1.4 million underspend due to staff vacancies, reduced programs, travel, modified House and committee activities due to COVID-19.

2020-21 Operating Expenditures by Function

Department	2020/21 Budget	2020/21 Forecast	Variance		2020/21 Actual YTD	
			\$	%		
Members' Services						
Members' Indemnities	18,976,000	16,347,559	2,628,441	13.9%	3,356,956	Note 1
Members' Constituency Support	20,424,000	20,418,474	5,526	0.0%	5,373,875	Note 2
Legislative Internship Program	476,000	438,879	37,121	7.8%	179,925	Note 3
Parliamentary Committees	1,424,000	1,200,441	223,559	15.7%	191,378	Note 4
Interparliamentary Relations	283,000	283,000	-	0.0%	17,523	
Total	41,583,000	38,688,354	2,894,646	7.0%	9,119,657	
Caucus Support Services						
Official Opposition Caucus	4,677,000	4,677,000	-	0.0%	890,591	
Government Caucus	2,841,000	2,841,000	-	0.0%	539,988	
Third Party Caucus	546,000	546,000	-	0.0%	107,607	
Independent - MLA Weaver	189,000	189,000	-	0.0%	42,076	
Total	8,253,000	8,253,000	-	0.0%	1,580,263	
Administrative Support Services						
Respectful Workplace Office	250,000	250,000	-	0.0%	-	
Office of the Speaker	504,000	444,000	60,000	11.9%	75,333	Note 5
Office of the Clerk	1,181,000	1,335,150	(154,150)	-13.1%	271,407	Note 6
Clerk of Committees	982,000	684,721	297,279	30.3%	143,920	Note 7
Legislative Operations						
Legislative Documents	245,000	244,200	800	0.3%	(326)	
Executive Financial Officer	524,000	523,435	565	0.1%	65,162	
Financial Services	1,358,000	1,349,353	8,647	0.6%	297,659	Note 8
Parliamentary Dining Room	602,000	690,974	(88,974)	-14.8%	184,156	Note 9
Human Resource Operations	1,264,000	1,277,000	(13,000)	-1.0%	236,461	Note 10
Information Technology	3,000,000	3,234,055	(234,055)	-7.8%	774,355	Note 11
Parliamentary Education Office	1,633,000	1,307,458	325,542	19.9%	251,411	Note 12
Legislative Facility Services	3,779,000	3,692,934	86,066	2.3%	695,260	Note 13
General Centralized Expenses	4,908,000	4,528,549	379,451	7.7%	66,989	Note 14
Capital Planning & Development	1,605,000	1,545,369	59,631	3.7%	79,087	Note 15
Digital Information Office	305,000	282,000	23,000	7.5%	30,635	Note 16
Sergeant-at-Arms	6,594,000	5,993,380	600,620	9.1%	1,172,355	Note 17
Hansard Services	4,084,000	4,086,427	(2,427)	-0.1%	823,546	Note 18
Legislative Library	2,360,000	2,312,000	48,000	2.0%	533,023	Note 19
Total	35,178,000	33,781,005	1,396,995	4.0%	5,700,434	
Grand Total	85,014,000	80,722,360	4,291,640	5.0%	16,400,353	

exceeds budget by 5% or more

exceeds budget by less than 5%

Variance Analysis

Members' Services

\$2.9 M 7.0%

Note 1: (\$2.63M under) MLA salary and benefit costs (\$1,223 thousand) are lower as a result of no MLA inflationary salary increase and fewer additional committee positions, and anticipated savings in travel (\$1,389 thousand) and smart phone costs (\$17 thousand).

Note 2: (\$6K under) Anticipated underspend in CO and Members' expense allowances (\$23 thousand), partially offset by projected overspend in internet charges (\$17 thousand) for VOIP and Zoom meetings.

Note 3: (\$37K under) Due to COVID-19, anticipating lower employee travel (\$33 thousand) and reduced office and business expenses (\$4 thousand) with less opportunities to host seminars and presentations.

Note 4: (\$224K under) Anticipated savings in salary and benefit costs (\$33 thousand) due to positions filled at lower salary grids than budget. Due to COVID-19, committee meetings and consultations scheduled are being held by video conference resulting in projected savings in employee travel (\$38 thousand), office and business expenses (\$59 thousand), IT expenses (\$5 thousand) and Member travel expenses (\$89 thousand).

Caucus Support Services

\$0.0 M 0%

Each of the caucuses is currently forecasting to fully spend their allocated operating budgets.

Administrative Support Services

\$1.4 M 4.0%

Note 5: Due to COVID-19, the Speaker's Summit was cancelled resulting in savings of \$30 thousand. Anticipated savings in unused grant (\$10 thousand) and legal fees (\$20 thousand).

Note 6: Projecting to overspend on salary and benefit costs (\$154 thousand) due to organizational restructuring partially offset by saving due to staff retirements and discontinuation of contracts, as well as accessing planned reorganizational contingency amount (\$42 thousand).

Note 7: Savings anticipated in employee travel (\$10 thousand) and operating expenses (\$19 thousand), and organizational restructure resulting in transfer of salary costs to Office of the Clerk (\$268 thousand).

Note 8: Due to COVID-19, savings are anticipated in employee travel (\$7 thousand) and benefit costs (\$12 thousand). These savings are partially offset by overspend in professional services (\$10 thousand).

Note 9: Due to COVID-19, projecting reduction in sales (\$458 thousand), partially offset by reduced costs associated with salaries and benefits (\$54 thousand) and operating expenses (\$314 thousand).

Note 10: Projecting overspend on legal costs (\$30 thousand) due to bargaining and professional services, partially offset by anticipated savings in employee travel due to COVID-19 (\$17 thousand).

Note 11: Projecting overspend on salaries and benefit costs (\$135 thousand) and information systems (\$109 thousand) for equipment to support remote work, partially offset by savings in employee travel (\$5 thousand) and office and business expenses (\$5 thousand).

Note 12: Due to COVID-19, cancelled summer programs and gift shop in building is closed resulting in substantial reductions in salaries and benefits (\$374 thousand), operating expenses (\$52 thousand), and reduced gift shop sales (\$100 thousand).

Note 13: Projecting to underspend on salary and benefit costs (\$74 thousand) and operating expenses (\$7 thousand), and anticipating increased revenue (\$5 thousand) in facility rentals.

Note 14: Underspend projected for grant (\$10 thousand) not expected to be spent and amortization (\$369 thousand) resulting from lower than expected purchases in fiscal year 2020.

Note 15: Projecting underspend in employee travel (\$10 thousand) and savings in information systems (\$14 thousand) and office and business expenses (\$36 thousand).

Note 16: Underspend relates to hiring lag for a record information management (RIM) specialist.

Note 17: Savings projected in salaries and benefits (\$474 thousand) due to: 1) vacant Sergeant-at-Arms position, 2) less overtime, 3) less staff onsite; reduced operating costs (\$126 thousand) for travel & supplies due to COVID-19.

Note 18: Cancelled conferences and rescheduled House activities due to COVID-19 resulted in projected overspend in salaries and benefits (\$47 thousand) and savings in operating expenses (\$45 thousand).

Note 19: Projected underspend (\$51 thousand) across all areas due to COVID-19, partially offset by overspend in supplementary salary costs (\$3 thousand).

2020-21 Capital Expenditures by Function

	2020/21	2020/21	Variance		2020/21 Actual	
	Budget	Forecast	\$	%	YTD	
Members' Services	-	-	-	-	-	
Caucus Support Services	77,000	27,000	50,000	64.9%	-	Note 20
Administrative Support Services						
Legislative Operations	5,308,000	5,286,766	21,234	0.4%	127,966	Note 21
Sergeant-at-Arms	172,000	171,348	652	0.4%	11,348	
Hansard Services	373,000	390,046	(17,046)	-4.6%	22,546	Note 22
Legislative Library	20,000	20,000	-	0.0%	-	
	5,873,000	5,868,161	4,839	0.1%	161,861	
Total	5,950,000	5,895,161	54,839	0.9%	161,861	

Note 20: The Liberal and Green Party caucuses have no planned purchases resulting in underspend of \$50 thousand in contingencies.

Note 21: Underspend due to: 1) Dining Room equipment contingencies not expected to be used (\$15 thousand); 2) HR Training Room savings (\$4 thousand) as equipment was purchased in prior year; 3) Legislative Facility Services savings in furniture (\$1 thousand) and the Confederation Fountain refurbishment (\$1 thousand).

Note 22: Due to COVID-19, Hansard Services is projecting an overspend related to purchases required for video conferencing technology for House and committee proceedings.

For more information regarding this update please contact:

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