



MLA Travel Expenses

Paid in the period April 1, 2022 to September 30, 2022

For Members of Cabinet (the Premier, Ministers and Ministers of State), most travel expense claims are processed by the Ministry of Finance and this information is available on the Province of British Columbia [website](#). Occasionally, however, Members of Cabinet may need to submit travel expense claims (e.g. for Accompanying Person travel) to the Legislative Assembly of BC and in these cases redacted receipts will be included with the disclosure reports.

GST input tax credits are not included in the amounts of the travel expenses in this report and therefore, the amounts of the travel expenses in receipts do not agree to the amounts of the travel expenses in this report.

**MEMBERS OF THE LEGISLATIVE ASSEMBLY
TRAVEL CLAIM FORM**

MLA NAME: Melanie Mark		CONSTITUENCY: Vancouver-Mount Pleasant	
TRAVEL BY: (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS) [REDACTED]		SPOUSE/DEPENDENT <input type="checkbox"/> X	CONSTIT.ASSISTANT <input type="checkbox"/>
TRIP DETAILS:			
TRAVEL FROM: Vancouver		TO: Nisaga'a	RETURN TRIP <input type="checkbox"/> X

TRAVEL EXPENSES FOR REIMBURSEMENT

		DATES INCLUDING STARTING AND ENDING LOCATION	AMOUNT CLAIMED
MILEAGE (\$.55/KM)	KMS		\$
MILEAGE (\$.55/KM)	KMS		\$
AIRFARE/FERRY: Air Canada Flight Vancouver/Terrace – Terrace Vancouver		Accompanying person travel July 10-12, 2022	\$1538.24
OTHER EXPENSES:			\$
HOTEL:			\$
PER DIEM:			\$
TOTAL AMOUNT CLAIMED			\$1538.24

****PLEASE ATTACH ALL RECEIPTS****

JUL 13 2022

DATE

CA'S SIGNATURE

DATE

[REDACTED]

From: [REDACTED]
Sent: June 30, 2022 11:17 AM
To: [REDACTED]
Subject: FW: AUTHORIZATION FOR NEW BOOKING ON AIR CANADA BOOKING
Attachments: Air Canada - Booking details.pdf

From: [REDACTED]@reservations.com>
Sent: June 30, 2022 [REDACTED]
To: [REDACTED]
Subject: Re: AUTHORIZATION FOR NEW BOOKING ON AIR CANADA BOOKING

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi [REDACTED]

This is to inform you that the flights are all confirmed & it's all good to go .

Kindly find below your flight details :-

BOOKING NUMBER :- [REDACTED]
ETICKET NUMBER :- [REDACTED]

*Also find the attached pdf , for the confirmed booking .

On Thu, Jun 30, 2022 at 10:29 PM [REDACTED] wrote:

Hello I agree this is all correct.

[REDACTED]

From: [REDACTED]
Sent: June 30, 2022 9:57 AM
To: [REDACTED]
Subject: AUTHORIZATION FOR NEW BOOKING ON AIR CANADA BOOKING

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Greetings [REDACTED]

I hope this email finds you well!

As per our telephonic conversation, we are confirming your flights as per below details with your AIR CANADA . This email will serve as a confirmation and we request you to please read the entire email carefully. If you are satisfied, you must reply to this email as an acknowledgement.

Please make sure that the name(s) of the passenger(s) given below are correctly spelt and are exactly as they appear on your passport/government issued ID being used for traveling. The names cannot be changed / amended once the booking is confirmed.

PASSENGER INFORMATION

[REDACTED]

FLIGHT INFORMATION

Carrier/ Flight

Departing

Arriving



Vancouver Intl (YVR)Vancouver,
Canada Jul 10, 2022 @ [REDACTED]

Terrace (YXT)Terrace, Canada Jul 10,
2022 @ [REDACTED]

AC [REDACTED] Air Canada



Terrace (YXT)Terrace, Canada Jul 12,
2022 @ [REDACTED]

Vancouver Intl (YVR)Vancouver,
Canada Jul 12, 2022 @ [REDACTED]

AC [REDACTED] Air Canada

Payment Details:

The total additional to be paid (for all passengers) is **1487.88 CAD**—including all taxes and fees.

Please make sure that you have sufficient funds in your account and that the bank doesn't decline the payment. In the event of your card getting declined, you would neither be eligible to travel on the original flight, nor on the new itinerary.

Card Number: [REDACTED] ***** [REDACTED]

Name on card: MELANIE MARK

Billing Phone: [REDACTED]

Email ID: MELANIE.MARK.MLA@LEG.BC.CA

Billing Address: [REDACTED]

TERMS AND CONDITIONS:

Cancellation: This is a discounted ticket and is Flexible once confirmed.

Changes: Once the changes are confirmed, any further changes would incur additional change fee and fare difference. This fee is charged every time you make a change. Most discounted tickets are non-changeable.

The change fee, once charged, will be completely non-refundable under any circumstances.

Name Changes/Corrections: The ticket is non-transferrable and no corrections to the passenger's names are allowed once the booking is confirmed.

No Show: A passenger who doesn't show up at the airport for the flight on time is considered as a NO SHOW. In such cases, the missed flight and all the subsequent flights will be cancelled and the entire amount paid will be forfeited.

Itinerary Re-Confirmation: It is the responsibility of the traveler who has booked with us online or has made the booking directly with a customer service agent to review and reconfirm names, dates, flight numbers, airlines and routing including all airport changes. If you discover any discrepancy in your itinerary, you are requested to immediately contact our customer service agent within 4 hours from the time the booking was completed.

If you fail to contact us by phone within 4 hours of completing the booking, we shall consider the booking you have made to be acceptable to you and we do not assume any liability thereafter for any discrepancy in your booking.

You are requested to review and save the itinerary.

**MEMBERS OF THE LEGISLATIVE ASSEMBLY
TRAVEL CLAIM FORM**

MLA NAME: Melanie Mark		CONSTITUENCY: Vancouver-Mount Pleasant	
TRAVEL BY: (NAME IF OTHER THAN MLA; IF CA INCLUDE ADDRESS) [REDACTED]		SPOUSE/DEPENDENT <input checked="" type="checkbox"/>	CONSTIT.ASSISTANT <input type="checkbox"/>
TRIP DETAILS:			
TRAVEL FROM: Vancouver		TO: Nanaimo	RETURN TRIP <input type="checkbox"/>

TRAVEL EXPENSES FOR REIMBURSEMENT

		DATES INCLUDING STARTING AND ENDING LOCATION	AMOUNT CLAIMED
MILEAGE (\$.55/KM)	KMS		\$
MILEAGE (\$.55/KM)	KMS		\$
AIRFARE/FERRY: Accompanying person travel Aug 9,11, 2022			\$
OTHER EXPENSES: Harbour Air Van/Nanaimo Aug 9 th Nanaimo/Vancouver Aug 11th			\$280.00
HOTEL:			\$
PER DIEM:			\$
TOTAL AMOUNT CLAIMED			\$280.00

PLEASE ATTACH ALL RECEIPTS**

[REDACTED SIGNATURE]

Aug 15 2022
DATE

[REDACTED SIGNATURE]

Aug 16 '22
DATE

BOOK YOUR HOTEL

NEW
FEATURE!
★



Customer Information

Account

HAS #

Name

Company

Melanie Mark

Ministers Office For Tourism Arts Culture & Sports

Booking

Tuesday, August 9, 2022

Flight

Vancouver Harbour / Map

Nanaimo Harbour / Map

20 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

[Add to Calendar](#)

Invoice #

Air Transportation Charges

Sked 1100 : (St) GO Flex

\$114.23

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee

\$0.00

Sked 1100 : Carbon Offset

\$0.50

Sked 1100 : Fuel Surcharge

\$6.00

Sked 1100 : Port Fee

\$1.75

Sked 1100 : VHFC Terminal Fee

\$10.85

+ Goods and Services Tax

\$6.67

Billing

\$133.33

Taxes

\$6.67

Grand Total

\$140.00

goFLEX Fare Conditions:

- In terminal check-in is 30 minutes prior to departure time.
 - Refundable up to 4 hrs* prior to departure.
 - Changeable up to 4 hrs* prior to departure (subject to difference in fare value).
 - Changes or cancellations within 4 hrs are subject to a \$20 fee*
- *For flights departing on or before 11am, changes and cancellations must be made before 5pm the day prior to avoid the aforementioned*

fees.

- 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure.
- If not fully checked in at least 15 minutes prior to departure time in terminal, seat will be forfeited and a 100% No Show Fee will be charged.

Required Travel Documents:

- All passengers 18 years and above must present either one piece of valid government issued photo identification, or two pieces of government-issued identification without a photograph.
- Physical identification is required. Sorry, we cannot accept copies or photos.

Guaranteed Baggage:

- 25 lbs. on all routes except:
- 35 lbs. between Richmond (YVR South), Ganges & Maple Bay.
- 50 lbs between Richmond (YVR South), Victoria & Nanaimo.

Standby Baggage:

- 25 lbs. (space available) on all routes except:
- 15 lbs. (space available) between Richmond (YVR South), Ganges & Maple Bay.
- 0 lbs between Richmond (YVR South), Victoria & Nanaimo.

Luggage over 50 lbs. total (per passenger) is subject to \$1 per lb, and travels on space available basis.

Booking

Thursday, August 11, 2022

Flight

Nanaimo Harbour / Map

Vancouver Harbour / Map

20 minutes

KK - Confirmed

1 Passenger(s) - GoFlex

[Add to Calendar](#)

Invoice #

Air Transportation Charges

Sked 1100 : (St) GO Flex \$114.23

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 1100 : Fuel Surcharge \$6.00

Sked 1100 : Carbon Offset \$0.50

Sked 1100 : Port Fee \$1.75

Sked 1100 : VHFC Terminal Fee \$10.85

+ Goods and Services Tax \$6.67

\$140.00

Billing \$133.33

Taxes \$6.67